

**WORK PLAN: STUDIES
(Report by the Head of Administration)**

1. INTRODUCTION

1.1 The purpose of this report is to allow Members of the Panel to review their programme of studies.

2. STUDIES

2.1 The Council has a duty to improve the social, environmental and economic well-being of the District. This gives the Overview and Scrutiny Panels a wide remit to examine any issues that affect the District by conducting in-depth studies.

2.2 Studies are allocated according to the Panels' respective terms of reference. These are currently:-

Service Delivery:

Environment
Transport
Leisure
Housing & Public Health
Operational & Countryside Services

Service Support:

Finance
Resources & Policy
Information Technology
Planning Strategy

2.3 Ongoing studies have been allocated between the Panels accordingly -

STUDY	PANEL	STATUS
Cleaning Regimes in Town Centres	Service Delivery	Report expected at July meeting.
Processes and Procedures involved with the adoption of roads and sewers.	Service Delivery	Meeting held on 11 th April 2008. Further meeting to be arranged.
Traffic Enforcement	Service Delivery	Awaiting report following decision by AJC.
The Processes Involved in Applying for Community Development Grant Aid and the Effectiveness of Grant Schemes.	Service Delivery	Investigations ongoing with officers. Another meeting to be arranged.
Disability Access	Service Delivery	Representative from Hunts Forum to attend July meeting to discuss the issue of disability access.
State of the District Consultation	Service Delivery	Report presented to Cabinet. Information sought on financial implications and a clearer link to be established to the Council's Consultation and Engagement Strategy. Further report to be submitted to Cabinet.

Parish Charter for Huntingdonshire	Service Support	Meeting of Working Group to be held on 2 nd June 2008.
Heavy Goods Vehicle	Service Support	Final Report to be presented to June meeting.
Section 106	Service Support	First meeting held 20 th May 2008. Further meetings being arranged.

2.4 The Service Support Panel have also identified the following as future studies:-

Internal Communication with Members	Service Support
Review of the Council's Housing Needs Assessment Process	Service Support
Review of the incentives of the Council's Travel Plan.	Service Support

2.5 The Service Delivery Panel have also identified the following as possible future studies:-

Joint working between the three tiers of local government and the implications of the white paper	Service Delivery
Role and effectiveness of the East of England Regional Assembly.	Service Delivery
Support for vulnerable people	Service Delivery
The Council's Plans in terms of Tourism and Sports Infrastructure in preparation for the 2012 Olympics.	Service Delivery

3. RECOMMENDATION

3.1 The Panel is requested to note the progress of the studies selected.

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BACKGROUND DOCUMENTS

Minutes and Reports from previous meetings of the Overview and Scrutiny Panels.